

UNIVERSITY OF THE CUMBERLANDS

CANCELLATION DEADLINES

Any student that does not cancel prior to the required deadline will be assessed a minimum fee of \$150 for classes and a minimum fee of \$150 for room & board.

| | <u>Fall Term 2005</u> | <u>Spring Term 2006</u> |
|-------------------------|-----------------------|-------------------------|
| Classes | | |
| Upperclassmen | July 1, 2005 | January 3, 2006 |
| Freshman/Transfer | August 1, 2005 | January 3, 2006 |
| Graduate Student | August 1, 2005 | January 3, 2006 |
| Room & Board | | |
| Upperclassmen | July 1, 2005 | January 3, 2006 |
| Freshman/Transfer | August 1, 2005 | January 3, 2006 |
| Graduate Student | August 1, 2005 | January 3, 2006 |

Refund Policy

After a term begins, charges will be credited as outlined below provided the student completes and submits the official withdrawal process. If a student discontinues attending classes and does not notify the office of the Vice President for Academic Affairs in writing, the student forfeits all rights to a refund or reduction in fees. Charges are applied on the first day of class for each term as announced in the college catalogue.

| <u>Fall Term</u> | <u>Refund</u> | <u>Spring Term</u> | <u>Refund</u> |
|------------------|---------------|--------------------|---------------|
| 08/22 - 08/24 | 100% | 01/09 - 01/11 | 100% |
| 08/25 - 09/03 | 90% | 01/12 - 01/21 | 90% |
| 09/04 - 09/10 | 80% | 01/22 - 01/28 | 80% |
| 09/11 - 09/17 | 70% | 01/29 - 02/04 | 70% |
| 09/18 - 09/24 | 60% | 02/05 - 02/11 | 60% |
| 09/25 - 10/01 | 50% | 02/12 - 02/18 | 50% |
| 10/02 - 10/08 | 40% | 02/19 - 02/25 | 40% |
| 10/09 - 10/15 | 30% | 02/26 - 03/04 | 30% |
| 10/16 - 10/22 | 25% | 03/05 - 03/11 | 25% |
| 10/23 - 10/29 | 20% | 03/12 - 03/18 | 20% |
| 10/30 - 11/05 | 10% | 03/19 - 03/25 | 10% |
| 11/06 - 12/16 | 0% | 03/26 - 05/04 | 0% |

- If a student officially withdraws on or before the first day of classes, they will be charged the non-cancellation fee of \$150 for tuition and \$150 for room & board.
- If a student officially withdraws after the first day of classes, they will be charged an administrative withdrawal fee of \$100.
- A student is **NOT** eligible for any financial aid prior to the first day of class attendance.
- No refund of tuition will be applied for dropping a course after the following dates:

| | |
|------------------|---------------------------------|
| Fall Term 2005 | August 26 – Returning Students |
| | August 31 – First Time Students |
| Spring Term 2006 | January 18 (All students) |

Revised 06/20/05